# BYLAWS of the CENTRAL NEW MEXICO INTERGROUP OF OVEREATERS ANONYMOUS AMENDED SEPTEMBER 10, 2016

## **ARTICLE I - NAME**

The name of this organization shall be the Central New Mexico Intergroup of Overeaters Anonymous, also known as the CNMI.

## **ARTICLE II-PURPOSE**

## Section 1.

- A. The primary purpose of this Intergroup (CNMI) is to carry the Overeaters Anonymous, Inc. (referred to hereafter as OA) message of recovery through service to member groups and to foster the practice of the Twelve Steps, the Twelve Traditions, and the Twelve Concepts as stated in OA Bylaws, Subpart B, Article I, II and III.
- B. This Intergroup is in compliance with and organized exclusively for charitable and educational purposes, including for such purposes as making distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law).

## Section 2 - The Twelve Steps Suggested for Recovery in the Fellowship of OA are as follows:\*

- 1. We admitted we were powerless over food that our lives had become unmanageable.
- 2. Came to believe that a Power greater than ourselves could restore us to sanity.
- 3. Made a decision to turn our will and our lives over to the care of God as we understood Him.
- 4. Made a searching and fearless moral inventory of ourselves.
- 5. Admitted to God, to ourselves, and to another human being the exact nature of our wrongs.
- 6. Were entirely ready to have God remove all these defects of character.
- 7. Humbly asked God to remove our shortcomings.
- 8. Made a list of all persons we had harmed, and became willing to make amends to them all.

- 9. Made direct amends to such people wherever possible, except when to do so would injure them or others.
- 10. Continued to take personal inventory and when we were wrong, promptly admitted it.
- 11. Sought through prayer and meditation to improve our conscious contact with God as we understood Him, praying only for knowledge of His will for us and the power to carry that out.
- 12. Having had a spiritual awakening as the result of these steps, we tried to carry this message to compulsive overeaters and to practice these principles in all our affairs.

## Section 3 - The Twelve Traditions of OA are:\*

- 1. Our common welfare should come first; personal recovery depends upon OA unity.
- 2. For our group purpose there is but one ultimate authority a loving God as He may express Himself in our group conscience. Our leaders are but trusted servants; they do not govern.
- 3. The only requirement for OA membership is a desire to stop eating compulsively.
- 4. Each group should be autonomous except in matters affecting other groups or OA as a whole.
- 5. Each group has but one primary purpose to carry its message to the compulsive overeater who still suffers.
- 6. An OA group ought never endorse, finance, or lend the OA name to any related facility or outside enterprise, lest problems of money, property, and prestige divert us from our primary purpose.
- 7. Every OA group ought to be fully self-supporting, declining outside contributions.
- 8. OA should remain forever nonprofessional, but our service centers may employ special workers.
- 9. OA, as such, ought never be organized; but we may create service boards or committees directly responsible to those they serve.
- 10. OA has no opinion on outside issues; hence the OA name ought never be drawn into public controversy.
- 11. Our public relations policy is based on attraction rather than promotion; we need always maintain personal anonymity at the level of press, radio, films, television, and other public media of communication.

12. Anonymity is the spiritual foundation of all these traditions, ever reminding us to place principles before personalities.

# Section 4 - The Twelve Concepts of OA Service are:

- 1. The ultimate responsibility and authority for OA world services reside in the collective conscience of our whole Fellowship.
- 2. The OA groups have delegated to the World Service Business Conference the active maintenance of our world services; thus, World Service Business Conference is the voice, authority and effective conscience of OA as a whole.
- 3. The Right of Decision, based on trust, makes effective leadership possible.
- 4. The Right of Participation ensures equality of opportunity for all in the decision-making process.
- 5. Individuals have the right of appeal and petition in order to ensure that their opinions and personal grievances will be carefully considered.
- 6. The World Service Business Conference has entrusted the Board of Trustees with the primary responsibility for the administration of OA.
- 7. The Board of Trustees has legal rights and responsibilities accorded to them by OA Bylaws, Subpart A; the rights and responsibilities of the World Service Business Conference are accorded to it by tradition and by OA Bylaws, Subpart B.
- 8. The Board of Trustees has delegated to its Executive Committee the responsibility to administer the World Service Office.
- 9. Able trusted servants, together with sound and appropriate methods of choosing them, are indispensable for effective functioning at all service levels.
- 10. Service responsibility is balanced by carefully defined service authority; therefore duplication of efforts is avoided.
- 11. Trustee administration of the World Service Office should always be assisted by the best standing committees, executives, staffs, and consultants.
- 12. The spiritual foundation for OA service ensures that:

<sup>\*</sup> Permission to use the Twelve Steps/Traditions of Alcoholics Anonymous for adaptation granted to World Services Organization of OA, Inc.

- a) no OA committee or service body shall ever become the seat of perilous wealth or power:
- b) sufficient operating funds, plus an ample reserve, shall be OA's prudent financial principle;
- c) no OA member shall ever be placed in a position of unqualified authority;
- d) all important decisions shall be reached by discussion, vote and whenever possible, by substantial unanimity;
- e) no service action shall ever be personally punitive or an incitement to public controversy; and
- f) no OA service committee or service board shall ever perform any acts of government and each shall always remain democratic in thought and action.

#### <u>ARTICLE III – MEMBERS</u>

<u>Section 1</u> - Membership of the CNMI with voice and vote include the following:

- A. The CNMI Board.
- B. OA Intergroup Representatives (IR) or delegated representatives, which consist of one IR for each 10 members from each group.
- C. Committee Chairs or committee representatives.

# <u>Section 2</u> - Qualifications for Eligibility for Membership in the CNMI

- A. Those groups within the geographic definition of the CNMI that have formally registered with the World Service Office and indicated their intention to belong to the CNMI may be considered members.
- B. No group may be registered with another Intergroup.
- C. The CNMI endorses the definition of an OA group in OA, Inc. Bylaws, Subpart B, Article V, Section 1, as written and as it may be amended by a future World Service Business Conference.

## **ARTICLE IV - THE CNMI BOARD**

# Section 1 - Central New Mexico Intergroup (CNMI) Board

- A. The CNMI Board shall consist of the following four (4) officers: Chair, Vice-chair, Secretary, Treasurer and the appropriate number of World Service Business Conference (WSBC) Delegate(s) and Regional Representatives (RR).
- B. Meetings shall be chaired by the Chair of the Board. In the event the Chair is unable to attend any meeting, the Vice Chair will lead the meeting. In the event the Vice Chair is not available, the Secretary or Treasurer will open the meeting and hold an election for a temporary Chair for that meeting.
- C. Board members may hold only one service position within the Intergroup except that those serving as WSBC Delegate or RR may hold one additional Board or Committee Chair position. Members holding two service positions will have only one vote.
- D. For purposes of the annual nonprofit filing with the NM Public Regulation Commission, officers are also directors.
- E. Board members are authorized to discuss CNMI-related matters with State and Federal agencies in connection with designated responsibilities.

## Section 2 - Nominations to the CNMI Board

- A. Notifications of elections of officers shall be made to all members of the CNMI. Nominations shall be opened two months prior to election and posted in the newsletter and announced at intergroup meetings.
- B. Nominations from individuals or groups may be reported to the CNMI prior to or at the time of elections.
- C. Nominations to the CNMI board may be made from the floor at the time of election. A Nominating Committee may also be formed at the discretion of the CNMI.
- D. If formed, the Nominating Committee shall adhere to the following:
  - 1) The Nominating Committee shall consist of three members of the CNMI appointed at the Annual Meeting by the CNMI Board to serve a two year term.
  - 2) If the Nominating Committee is activated subsequent to the Annual Meeting, the members shall serve until the second annual meeting after their appointment.
  - 3) Members of the Nominating Committee do not have an additional vote at the CNMI meetings.
  - 4) The Nominating Committee shall meet in closed session.

- 5) Members of the Nominating Committee are not barred from being nominees themselves.
- 6) Members of the Nominating Committee shall present a slate of names of candidates for each vacant Board or Committee Chair position at the meeting prior to the annual meeting.
- 7) If a vacancy occurs in an elected position, the Nominating Committee shall reconvene and present a slate to CNMI at the earliest possible time.

## Section 3 - Qualifications for the CNMI Board

To qualify for election to the Intergroup Board, an individual must:

- A. Be working the Twelve Steps, Twelve Traditions and Twelve Concepts of OA Service to the best of their ability.
- B. Have six (6) months of current abstinence except:
  - 1) World Service Conference Delegates must comply with the abstinence and length of service and any other requirements specified in the OA Inc. Bylaws, Subpart B, Article X, Section 3(c)(1);
  - 2) Regional Representative(s) (RRs) shall have:
    - i. at least a minimum of one (1) year of current abstinence and at least one (1) year of service beyond the group level.
    - ii. Each RR should be selected for sound judgment, experience, stability, willingness to serve and for faithful adherence to the program of the Twelve Steps and Twelve Traditions of OA.
    - iii. Requirements shall be in compliance with Region III Bylaws. C. Each person shall be the sole judge of his or her abstinence and maintenance.
- D. Be a regular member and attendee of an active OA group of the CNMI.
- E. Be willing to serve.
- F. If the CNMI would not be represented at WSBC or a Region III Assembly by an elected delegate or representative, an alternate may be elected by vote at a regular CNMI meeting or by poll of all voting members of the CNMI. A nominee must receive a majority vote of the voting members received by the designated deadline.

#### Section 4 - Method of Election

- A. Elections shall be held at the annual meeting in October.
- B. Open positions shall be announced at the CNMI meeting and posted in the newsletter two months prior to the Annual Meeting.

- C. Nominees must be present at the election meeting or have submitted a written acceptance of the nomination.
- D. In order to be elected to membership on the CNMI Board, a nominee must receive a majority vote of the voting members of the CNMI in attendance.
- E. Voting will be by ballot.

#### Section 5 - Term of Office

- A. The following Board members are elected for two-year terms:
  - 1) Chair, Secretary, one WSBC Delegate, and one Region Representative, shall be elected in even numbered years;
  - 2) Vice-chair, Treasurer, the second WSBC Delegate, and the second Region Representative shall be elected in odd-numbered years.
- B. Board members may serve no more than two (2) consecutive terms in the same position. A member may serve again in that same position after a leave of one (1) year from the position.
- C. If a board member is elected between annual meetings, the following stipulations apply:
  - 1) If the remaining term is less than 12 months, the member may hold that same position for two additional terms.
  - 2) If the remaining term is more than 12 months, the member may hold that same position for one additional term.
- D. Once elected, a Board Member may not serve as a group representative to the CNMI.
- E. A member of the CNMI Board may not serve as a committee chairperson, except as follows:
  - 1) A Board Member may serve as Chair of the Nominating Committee, in which case the Board Member has only one vote at CNMI meetings.
  - 2) A Board Member may serve as Chair of a special or ad hoc committee, formed for a specific task or objective, and dissolved after the completion of the task or achievement of the objective. In this case the Board Member has only one vote at CNMI meetings.

## Section 6 - Responsibilities of the CNMI Board

- A. Serve as guardians of the Twelve Steps and Twelve Traditions and Twelve Concepts with respect to the functions of the CNMI as set forth in OA, Inc., Subpart B, Art. IX, Section 2.
- B. Perform the duties of their offices.
- C. Serve as guardian of the CNMI funds; review and approve the monthly treasurer's report; review and approve the annual financial audit.
- D. Provide a forum for the interchange of ideas and information between member groups.
- E. Oversee and be informed of all items pertaining to the CNMI affairs.

# <u>Section 7</u> - Vacancies and Resignations

- A. If a member of the CNMI Board fails to attend two (2) consecutive meetings, without prior notice to another Board member, his/her office may be declared vacant by a majority of those members present and voting.
- B. Any Board member may resign at any time for any reason by giving the chair of the CNMI written notice.
- C. Any CNMI Board member may be removed from office for due cause by a two-thirds (2/3) vote of the CNMI Board members and IRs present at a special meeting announced for that purpose.
- D. If a Nominating Committee is in place, it shall reconvene and present a slate to the CNMI at the earliest possible time.

# <u>Section 8</u> - Filling of Vacancies

- A. Vacancies shall be filled by a majority vote at the second regular meeting following the vacancy or at a special meeting called for the specific purpose of filling the vacancy. Such persons chosen to fill said vacancies shall serve for the remainder of the unexpired term.
- B. A person chosen to fill any vacancy on the Board shall meet the qualifications as defined in Article IV, Section 3 and be aware of all responsibilities of that position as described in the bylaws.
- C. A position may be filled temporarily on an acting basis until the position is filled by election.

# ARTICLE V - INTERGROUP REPRESENTATIVES (IRs)

- A. Each group is entitled to elect one IR for each ten (10) members of that group. Each group may designate an alternate representative as the need arises. Elections will occur at the discretion of each group.
- B. IRs or their alternates shall also be voting members of the CNMI. Terms of office, abstinence requirements, and election procedures for IRs shall be determined by each group individually, according to group conscience. Each IR is always subject to recall by their group.
- C. The primary responsibility of the IR is to represent his/her group at all meetings of the CNMI, to act as a liaison between the CNMI and their groups and to see that all communications pertaining to the CNMI are made available to their group. The IR will vote on matters at the CNMI meetings and report on the CNMI matters to their respective groups. The IRs shall keep their groups informed of the date, time, and location of each CNMI meeting.
- D. An IR will be selected by the group conscience of the group they represent.

- E. The group is responsible to replace the Intergroup Representative for failure to carry out his/her responsibilities.
- F. The Intergroup Representative will not serve in another Intergroup voting position. If an Intergroup Representative is also the Chair of the Nominating Committee or Chair of an Ad Hoc Committee he or she shall have only one vote.

## **ARTICLE VI – OFFICERS**

#### A. Chair

- 1) Shall preside at all regular and special meetings of the CNMI.
- 2) Shall be responsible for establishing the agenda for all CNMI meetings.
- 3) Shall have voice only during meetings except to cast the deciding vote to break a tie or for any ballot votes
- 4) May attend all committee meetings with the exception of the Nominating Committee.
- 5) May be removed for failure to attend two (2) consecutive meetings of the CNMI without notice to another Board member (See Article IV, Sec. 7 Vacancies).

#### B. Vice-chair

- 1) Shall serve in the absence of the Chair.
- 2) Shall assist the Chair whenever needed.
- 3) May attend all committee meetings with the exception of the Nominating Committee, unless he or she is an appointed member of that committee.
- 4) Shall review the newsletter and website to confirm that traditions are honored.
- 5) May be removed for failure to attend two (2) consecutive meetings of the CNMI without notice to another Board member (See Article IV, Sec. 7 Vacancies).

# C. Secretary

- 1) Shall see that minutes are kept of all CNMI meetings and that a copy of the minutes is distributed to each IR and is readily available at the next CNMI meetings. As a cooperative gesture, a copy of minutes may be sent to the regional trustee.
- 2) Shall maintain a file of all minutes of past meetings.
- 3) Shall direct correspondence to the appropriate officer or committee chair and maintain a file of outgoing correspondence, copies of which must be provided by the writer to the secretary.
- 4) Shall keep World Service Office (WSO) informed in the event of a dissolution of any CNMI affiliated meeting.
- 5) May attend all committee meetings with the exception of the Nominating Committee, unless he or she is an appointed member of that committee.
- 6) May be removed for failure to attend two (2) consecutive meetings of the CNMI without notice to another Board member (See Article IV, Sec. 7 Vacancies).
- 7) Shall prepare all reports required by state and federal agencies.

## D. Treasurer

- 1) Shall maintain a checking account for dispersal of the CNMI funds. Two signatures, from four officers designated by the CNMI, shall be required on all checks.
- 2) Shall submit financial reports each month at the CNMI meetings.

- 3) Shall make Treasurer's books available to the CNMI Board for an audit of the general account during the year.
- 4) Shall prepare all financial reports required by state and federal agencies.
- 5) May attend all committee meetings with the exception of the Nominating Committee, unless he or she is an appointed member of that committee.
- 6) May be removed for failure to attend two (2) consecutive meetings of the CNMI without notice to another Board member (See Article IV, Sec. 7 Vacancies).

# E. World Service Business Conference (WSBC) Delegate(s)

- 1) Shall attend the WSBC of OA, CNMI finances permitting.
- 2) In all areas, shall meet qualifications and requirements as outlined and defined in the OA bylaws, Subpart B.
- 3) Shall serve not more than two (2) consecutive terms or four (4) consecutive years, whichever is greater, except for reasons to be decided by the group conscience of the CNMI with respect to the delegate.
- 4) Shall submit a written report of the actions of the Conference to all groups the CNMI represents; shall monitor on a monthly basis and serve as designated "downloader" of pertinent WSO news related to their position; shall be available to the CNMI committees.
- 5) May attend all committee meetings with the exception of the Nominating Committee, unless he or she is an appointed member of that committee.
- 6) Shall present issues submitted for WSBC agenda to the CNMI for review and vote prior to established deadline.
- 7) May be removed for failure to attend two (2) consecutive meetings of the CNMI without notice to another Board member (See Article IV, Sec. 7 Vacancies).

#### F. Regional Representative(s) (RRs)

- 1) Shall attend all regional assemblies, CNMI finances permitting.
- 2) In all areas, the RR shall meet all qualifications and requirements as outlined in the Region III bylaws.
- 3) Shall serve not more than two (2) consecutive terms or four (4) consecutive years, whichever is greater, except for reasons to be decided by the group conscience of the CNMI with respect to the RR.
- 4) Shall submit a written report of the actions of the Region Assembly to all groups the CNMI represents; shall monitor on a monthly basis and serve as designated "downloader" of pertinent Region III news related to their position; shall be available to the CNMI committees.
- 5) May attend all committee meetings with the exception of the Nominating Committee, unless he or she is an appointed member of that committee.
- 6) May be removed for failure to attend two (2) consecutive meetings of the CNMI without notice to another Board member (See Article IV, Sec. 7 Vacancies).

# **ARTICLE VII – CNMI MEETINGS**

<u>Section 1</u> – Regular Meetings. The intergroup meeting day will be the first Saturday of each month. If the first weekend is a holiday weekend the meeting will be held on the following Saturday.

- A. It is recommended that items of business to be discussed at the meeting be placed on the agenda by the chairman before the meeting time.
- B. The length of the meeting is to be determined by a quorum of those in attendance.
- C. The meeting is to be opened with the Serenity Prayer and closed with any OA approved prayer.
- D. An annual intergroup inventory will be done and reviewed by the intergroup to set priorities for the coming year.
- E. It is preferred that all non-routine motions be submitted in writing.
- F. The intergroup will maintain a bonding status up to a maximum of \$5,000.00 for the CNMI funds for the position of treasurer and comply with all the terms of the insurer.

<u>Section 2</u> – Annual Meetings. The CNMI shall hold an annual meeting in the month of October for the election of officers.

<u>Section 3</u> – Special Meetings. The CNMI may call a special meeting at any time by a majority vote of the CNMI Board or by petition of five (5) CNMI members by giving notice as prescribed in Article VII, Section 4.

## Section 4 – Method of Notification

- A. All regular meetings shall be announced at the previous regular meeting and by IRs at the group they represent.
- B. Special meetings shall be announced when known at the previous regular meeting or by notification from the Secretary to all members of the CNMI and to each group affiliated with the CNMI at least seven (7) days prior to the meeting.

<u>Section 5</u> – Telephonic Meetings. Any CNMI member may attend a meeting by conference call provided that a quorum of members available for the telephonic meeting may simultaneously participate in the meeting.

<u>Section 6</u> – Quorum. A quorum to conduct business at regular business meetings and special meetings shall consist of no fewer than six (6) voting members of the CNMI. Matters will be decided by a majority vote (i.e., more than half), except when in conflict with other provisions of these bylaws. If a quorum is lost during the course of a meeting the meeting remains official.

<u>Section 7</u> – Visitors to CNMI Meetings. Membership with voice but no vote may be any member of the CNMI OA Fellowship who is in a member group but is not a duly elected board member, IR, committee chair, or alternate.

#### Section 8 – Suggested Participation by Groups in the CNMI

- A. Representation of individual groups by elected IRs.
- B. Financial contributions to the CNMI.

C. Participation in the CNMI activities and special events.

## **ARTICLE VIII – COMMITTEES**

The CNMI Board may establish committees as are needed for the welfare and operation of the CNMI. Each committee is responsible to the CNMI Board.

<u>Section 1</u> - The following committees may be established, but are not limited to those below, to carry out the purpose of the CNMI in the most effective and efficient manner.

Newsletter	Literature/Lifeline	Public Information/Professional Outreach
Twelfth Step Within	Bylaws	Tape Library
Budget/Audit	Special Events	and other committees, standing or special
		(deemed necessary to carry on special work)

# <u>Section 2</u> - Committee Appointments

- A. The CNMI Chair may appoint an individual who meets the eligibility requirements to chair a standing committee. If a Nominating Committee is in place, nominations and elections of Committee Chairs shall be conducted by the same method specified for members of the CNMI Board in Article IV, Sections 2 and 4 above.
- B. In choosing the committee chair, the CNMI will consider length of abstinence, familiarity with the program and regular attendance at OA meetings.
- C. Three months of abstinence is required for service as a CNMI committee chair.
- D. A Committee Chair may not serve in another regular Intergroup voting position except that of WSBC Delegate or RR as provided in Article IV, Section 1, C above. A Committee Chair may serve as Chair of the Nominating Committee or Chair of an Ad Hoc Committee. Under no circumstances will one person have more than one vote.
- E. The term of a committee chair shall be the same as for a Board member and may be removed by the same guidelines.

## Section 3 - Committee Procedures

- A. Each standing committee shall meet on a regular basis as necessary to fulfill its duties to the CNMI, subject to the guidelines of the Twelve Traditions of OA.
- B. Each committee will have the latitude to establish subcommittees and the rules and procedures thereof.

- C. A written report of the duties of each committee will be submitted to the intergroup secretary for use by future committees. (This applies especially to one time only committees such as a convention committee.)
- D. A copy of a CNMI generated booklet with general guidelines and duties for ongoing committee chairpersons and officers will be kept by the secretary and the chair. Officers and chairpersons who add duties and find better ways of doing things are asked to update the job descriptions as needed.

## Section 4 - Committee Responsibility

- A. Each standing committee chair shall submit a report in person or in writing to the CNMI, preferably monthly, but at least quarterly, and at the end of any specific event coordinated by the committee.
- B. If any CNMI moneys are expended, a detailed and itemized report shall be included.
- C. It is affirmed that only OA and AA conference approved literature will be quoted in the CNMI newsletter and that the 12 Traditions will be upheld therein.
- D. The newsletter will contain the policy statement that "it is the policy of OA and the CNMI that anyone is welcome at any open OA meeting. The third tradition states that the only requirement for OA membership is to have the desire to stop eating compulsively."

<u>Section 5</u> - Ex-officio Members. With the exception of the Nominating Committee, the immediate past committee chair may serve in an ex-officio capacity in his/her respective committee.

#### Section 6 - Vacancies

- A. Should a vacancy, resignation, or removal occur in any standing committee, all pertinent information shall be turned over to the CNMI Chair. The Chair shall then appoint a new committee chair to serve the remainder of the unexpired term.
- B. If a Nominating Committee is in place, it shall reconvene and present a slate to CNMI at the earliest possible time.
- C. Should the committee be terminated, a final report and accounting shall be filed with the CNMI and all materials shall be delivered to the CNMI secretary.

# **ARTICLE IX - CNMI FUNDS**

## Section 1 - Source of Funds

A. Voluntary contributions of the member groups shall be the primary source of funds.

- B. Secondary sources of income may be such occasional projects or activities as may be authorized by the CNMI according to Tradition Six.
- C. The CNMI may accept donations from OA members, conforming with the general practice of OA.
- D. The maximum allowable annual donation to the CNMI by an individual OA member is to be limited to five thousand dollars (\$5,000) per OA Inc. policy.
- E. The acceptance of bequests or donations from any outside source is prohibited.
- F. The CNMI shall not accept the responsibility for trusteeship over, or enter into the distribution or allocation of, funds set up outside of OA.

<u>Section 2</u> – Account. There shall be no accumulation of funds beyond current necessities and any special planned projects, with retention of a prudent reserve to cover rent, telephone and newsletter. Funds in excess will be donated to Region III and the World Service Office on a regular basis as directed by the CNMI.

- A. <u>General Account</u> There will be maintained signatures of four authorized Board members on file at the bank for the CNMI General Account at all times. All checks issued by the CNMI require two signatures. This requirement will be monitored internally by the CNMI. Use of electronic banking is also permitted if approved by the authorized signers.
- B. <u>Special Accounts</u> The CNMI may approve opening of additional checking accounts in addition to the General Account from time to time when special needs arise such as hosting of a regional convention. Authorized signers for these accounts will be approved by the CNMI. The signatures of four authorized signers will be on file at the bank at all times and two signatures will be required for all checks. This requirement will be monitored internally by the CNMI. This account will be closed at the conclusion of the business of the committee and a final financial accounting will be submitted to CNMI.
- C. The CNMI Treasurer must record the intergroup number on check donations to Region III and WSO.
- D. The CNMI shall instruct groups submitting funds to the CNMI to note their group number on checks.
- E. The budget committee, consisting of the treasurer and at least two other intergroup members, shall meet once per year preferably in the fall, to prepare an annual budget proposal for the following year.
- F. The CNMI is to operate within the approved annual budget except that there may be an overrun of up to \$25.00 on any expense account without prior approval from the CNMI.

- G. The CNMI may vote to approve changes in the budget during the year if necessary. An example might be: as needed for a newly formed committee. Prudence would suggest, however, that the annual budget be prepared carefully before the start of the year and followed as closely as possible throughout the year.
- H. The annual budget period will run from January through December.
- I. The budget committee will budget funds for the Region III representatives to attend both conventions and the WSO delegates to attend the annual business conference, each year.
- J. If funds are limited, there will be a rotation of attendance depending on available funds and a vote of the CNMI board as to which conventions/conference will be targeted for attendance in a given year.
- K. The budget committee may make recommendations based on location and prices of the various meetings.

## **ARTICLE X – INDEMNIFICATION**

The Directors, officers and employees of this corporation shall not be liable, jointly or severally, for any obligation, indebtedness or charge against the corporation, and shall be indemnified to the full extent afforded by law pursuant to NMSA 1978, § 53-8-26.

# **ARTICLE XI - PARLIAMENTARY AUTHORITY**

The rules contained in the current edition of *Robert's Rules of Order* shall govern this CNMI in all cases to which they are applicable. Wherever *Robert's Rules of Order* conflict with the CNMI bylaws or special rules, the CNMI bylaws or special rules will prevail.

## **ARTICLE XII - AMENDMENTS TO THESE BYLAWS**

These bylaws, with the exception of Article II, Sections 2, 3, and 4, may be amended at any time by a two-thirds (2/3) vote of the CNMI members present at any regular or special meeting of the CNMI, provided a copy of the proposed amendment(s) has been submitted in writing and received by each group affiliated with the CNMI at least twenty (20) days prior to the meeting in which action is to be taken on the amendment(s). Amendments to the 12 Steps, 12 Traditions and 12 Concepts may only be made as per OA, Inc. Bylaws, Subpart B, Article XIV, Section 1e. The bylaws shall be reviewed every five (5) years.

CNMI shall evaluate its bylaws upon receipt of notification from the World Service Office of amendments to OA, Inc. Bylaws adopted at the World Service Business Conference to ensure that the intergroup bylaws do not conflict with OA, Inc. Bylaws. Notices shall be deemed to have been given if sent by mail and/or electronic transmission to the registered contact for each intergroup. Any updates shall be submitted to the World Service Office pursuant to OA, Inc. Bylaws, Subpart B, Article VI, Section 2a) 2).

#### **ARTICLE XIII - MAJOR POLICY MATTERS**

Matters which affect the CNMI and/or groups within its service area shall be referred to the Board of the CNMI. Matters which relate to OA as a whole shall be referred to Region III and/or the World Service Board of Trustees.

# **ARTICLE XIV - DISSOLUTION**

In order to deregister, an intergroup must submit a written request to the World Service Office, region chair and region trustee.

When this Intergroup ceases operations, and all debts have been paid, all remaining funds shall be distributed fifty percent (50%) to Region III and fifty percent (50%) to the WSO as in accord with the law and Tradition Six.

No part of the net earnings of this corporation shall inure to the benefit of or be distributable to its members, directors, officers or other private persons, except that the corporation shall be authorized to reimburse individuals in furtherance of the purposes set forth herein. No substantial part of the activities of this corporation shall be in carrying on propaganda or otherwise attempting to influence legislation, nor shall the corporation participate in or intervene in (including the publication or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on, otherwise than as an insubstantial part of its activities, activities which are not in furtherance of one or more of the aforementioned purposes for which the corporation is organized nor any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Code § 501(c) (3), or (b) by a corporation, contributions to which are deductible under Code § 170(c)(2).