

Website / Communications Report – December 2025

(Prepared for CNMI Intergroup Meeting)

Key Accomplishments & Updates

1. Meetings Navigation Cleanup (Completed 12/04/25)

To improve usability and ensure accuracy, the Meetings navigation was updated. Two supplemental meeting-resource links that are not maintained as CNMI pages were removed from the primary navigation. These links remain available under “Additional Resources” at the bottom of the Meetings page. This preserves access while keeping the main menu focused on content we actively maintain.

2. PDF Access Reliability Fix (Completed 11/17/25)

Multiple historical PDF links using the old “/securepdfs/” path were producing “Forbidden” or “Not Found” errors. A site-wide redirect rule has been implemented so any legacy link containing this path now resolves automatically to the correct location in the uploads directory. This permanently resolves broken PDF links from older emails, archives, and bookmarked material.

3. IG Report Submission Form (Now Available – Soft Launch)

An IG Report submission option has been added to the OA CNMI Submissions page to provide a more reliable and trackable method for submitting monthly reports. This method supports proper routing and confirmation and reduces issues with forwarding or format inconsistencies.

Link: <https://oa-cnmi.org/oa-cnmi-submissions/>

This link will be included in next month’s *Call for Reports*.

4. Newsletter Feedback Poll (Planned for January Issue)

A brief (about 1-minute) member feedback poll will appear in the January newsletter to gather input on the new digest format. Responses will help refine content structure and ensure the digest remains clear, useful, and easy for members to navigate.

5. Communications & Distribution List Maintenance (Interim)

Email list updates are being handled through the communications workflow on an interim basis while Mary’s availability remains limited through the New Year. The plan is still for Mary to resume routine list maintenance once her bandwidth permits.

6. Theme Refresh (Deferred)

A staging site is in place for future theme work and layout modernization. No additional theme refresh work was completed this month due to higher-priority meetings/navigation, PDF reliability fixes, and communications items. The existing Twenty Ten theme remains stable, and the refresh will be revisited when capacity and budget allow.

Additional Adjustments & Improvements

- Submission form categories have been updated for clarity and to reduce confusion, including the addition of IG Report (Monthly) and Website Update / Fix Request selections.
 - Menu labeling and resource placement were standardized to improve navigation consistency.
-

Routine Maintenance (Summary)

- Verified backups and SSL/HTTPS configuration
- Re-enabled and tested plugins after recent PHP adjustments
- Confirmed no malware or unauthorized scripts
- Ensured automatic WordPress core/minor updates remain active
- Legacy theme (Twenty Ten) remains stable; modernization continues to be recommended when timing/budget allows

Respectfully submitted,

Deborah McDonald
Website Manager, OA CNMI